

WEST FELTON PARISH COUNCIL

MINUTES of a MEETING OF WEST FELTON PARISH COUNCIL held on TUESDAY 9 JULY 2024 at 7:30pm in West Felton CE Primary School.

CHAired BY: Cllr John Thornhill

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: John Thornhill, Chris Jones, Marian Hesketh, Pat Mabe, David Walker, Ed Nicholas, Alastair Forbes (from item 49.24), Sonja D'Arcy (from item 49.24)

ALSO PRESENT: County Councillor Steve Charmley; Members of the Public (six)

45.24	APOLOGIES FOR ABSENCE Apologies for absence received: Cllrs Ozcan Ozagir (holiday), Kerry Grove (illness), David Curtis (social engagement) Apologies also received from the police.
46.24	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests. None b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. None c) Any applications for dispensation delivered to the Clerk prior to the meeting. None
47.24	MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 JUNE 2024 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
48.24	PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave consent to this.</i> Members of the public spoke in opposition to a planning application for outline permission for the erection of up to five dwellings and associated infrastructure at the Punch Bowl Inn (ref 24/02386/OUT) <i>Two members of the public left the meeting after this item.</i>
49.24	CO-OPTION Two applications for co-option had been received and were considered, the two applicants having left the room. It was RESOLVED to co-opt both applicants, Alastair Forbes and Sonja D'Arcy, onto the council. They then signed Declarations of Office and declared that they had no interests with respect to item 46.24. <i>Three members of the public left the meeting after this item.</i>
50.24	REPORTS RECEIVED a) Police – A written report of monthly incidents from PCSO Kurt Mabe was NOTED . b) Shropshire Council – Cllr Charmley reported inactivity at Shropshire Council due to the general election. He advised that residents had contacted him with concerns about the outline planning application for dwellings at the Punch Bowl Inn, that he felt the application was speculative and hoped that it will be refused. He also commented that the new government seems to want to talk a lot about planning and we would have to wait for clarification on their plans. <i>Cllr Charmley left the meeting after giving his report.</i> c) Clerk – written report considered and NOTED d) Other Reports – none

51.24	<p>FINANCE</p> <p>a) Income received - NOTED:</p> <ul style="list-style-type: none"> (i) Nationwide, interest 1-30 June (£181.72) (ii) WE Price, interment fee plot CG14 (£30) (BACs) (iii) ME & A Hughes, additional inscription plot CG14 (£40) (cheque) (iv) WE Price, burial deed plus interment fee x2 plot CG36 (£280) (BACs) <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices (subject to Cllr Jones checking the path at the playing field) and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p> <ul style="list-style-type: none"> (i) Rosemary Wood, Clerk's net pay June 2024 (£802.16) (ii) HMRC, income tax (£2.80), employer NICs (£6.48) (total: £9.28) (iii) Rosemary Wood, quarterly Clerk's payment Apr to June 2024: mileage (£67.69), office consumables (£2.70), IT (£59.99), home work allowance (£41.04) (total £171.42)(incl VAT £10) (iv) Shropshire Council, supply and installation of path at playing field (£11,723.40) (incl VAT £1,953.90) (v) Seth Bradbury Tree Services Limited, fell ash and oak tree at playing field (£540) (incl VAT £90) (vi) H2O Clear, bus shelter windows cleaned (£45) and power wash (£150) (total £195) (vii) West Felton CE Primary School, contribution for use of hall facilities 2024/25 (£25) <p>c) Other income/invoices received after agenda sent out - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: Graham Taylor Grounds Maintenance, quarterly contract Apr – June 2024 (£1,065) (incl £177.50 VAT)</p> <p>d) Quarterly finance reports (at 30 June 2024) – the following were considered and it was RESOLVED to approve them:</p> <ul style="list-style-type: none"> (i) Receipts & Payments (ii) Bank reconciliation (iii) Budget report (iv) Reserves statement
52.24	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – the following was considered: Ref: 24/02170/FUL (validated 4 June 2024) Address: <u>Sunnydale Farm, Sandford, West Felton SY11 4EX</u> Proposal: Convert existing outbuildings for guest accommodation, home gym and home offices, refurbish existing barn for storage/workshop, demolish two open sided redundant barns RESOLVED to submit a representation that the Parish Council has no objections to the application.</p> <p>b) Planning Decisions notified by Shropshire Council – none</p> <p>c) Planning correspondence or decisions received after agenda sent out – none</p>
53.24	<p>HIGHWAYS</p> <p>To note the following road closures:</p> <p><u>West Felton –various roads</u> Start Date: 14 July 2024; End Date: 14 July 2024; Purpose: West Felton Carnival; Enforcement pattern: 12:00 to 15:00; Closure and diversion route: https://one.network/?tm=138886596</p> <p><u>Twyford Lane, West Felton</u> Start Date: 29 Oct 2024; End Date: 31 Oct 2024; Promoter: Severn Trent Water; Enforcement pattern: all the time; Closure and diversion route: https://one.network/?tm=139131144</p> <p><u>Grimpo Road, Grimpo</u> Start Date: 23 Sept 2024; End Date: 24 Sept 2024; Purpose: install x4 new poles and cabling works; Promoter: Freedom Fibre; Enforcement pattern: 09:30 to 14:30hrs; Closure and diversion route: https://one.network/?tm=139407540</p>
54.24	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds safety and maintenance reports – considered and NOTED. Clerk asked to contact Shropshire Mole Control to deal with moles at the playing field.</p> <p>b) Bin at Fox Lane bus shelter – The Clerk reported that a quote from Shropshire Council had been received for £650 for purchase and installation of a new bin, with an annual cost of £135 for</p>

	emptying. She advised that this seemed excessive, as the Council had paid £900 for three bins in November 2021 and the bins retailed for around £300, and she had therefore contacted Shropshire Council to enquire as to whether they would permit the Parish Council to source and install the bin. RESOLVED to delegate power to the Clerk to arrange the purchase and installation of a bin.
55.24	PARISH PROJECTS/ISSUES a) Tree Preservation Orders – a map of priority areas for TPOs was considered and it was RESOLVED to approve it subject to some amendments and to obtain a quote for a tree health survey plus amenity value survey for each area from arboriculturalist David Woodhouse. b) Shropshire Council Environmental Maintenance Grant – NOTED that application successful with an award of £750 to be received towards the cost of a VAS. c) History of West Felton booklet – considered how and whether to move the project forward and agreed to put in the village magazine report and ask if any resident would like to coordinate the project.
56.24	POLICIES & PROCEDURES a) GDPR: Subject Access Policy, Security Incident Response Policy – reviewed and RESOLVED that no amendments required. b) West Felton defibrillator log 2023/24 – NOTED that the Clerk has still not received a completed log. RESOLVED to appoint Cllrs Ozagir and D’Arcy to carry out checks going forward.
57.24	WEST MERCIA POLICE a) Contact Contract – RESOLVED to designate top three policing priorities for next quarter as (1) Speeding, (2) Road safety (3) Police visibility. RESOLVED that preferred contact is attendance at Parish Council monthly meetings and monthly written report. b) Town and Parish Council Survey 2024 – RESOLVED to delegate power to Cllrs Hesketh and Thornhill to complete and submit the survey.
58.24	NEXT MEETING It was NOTED that the next meeting of the Parish Council will be held on Tuesday 10 September 2024 at 7:30pm in West Felton CE Primary School.

There being no further business, the Chairman closed the Meeting at 9:15pm.

Chairman’s Signature *J Thornhill*

Dated *10 September 2024*