

WEST FELTON PARISH COUNCIL

MINUTES of a MEETING OF WEST FELTON PARISH COUNCIL held on TUESDAY 14 JANUARY 2025 at 7:30pm in West Felton CE Primary School.

CHAired BY: Cllr John Thornhill

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: John Thornhill, Marian Hesketh, Alastair Forbes, Ozcan Ozagir, David Curtis, David Walker, ~~Pat Mabe~~, Chris Jones JT

ALSO PRESENT: no others

108.24	APOLOGIES FOR ABSENCE Apologies for absence received: Cllrs Ed Nicholas (work commitments), Kerry Grove (unwell) Absent: Cllr Pat Mabe Other apologies received from the police.
109.24	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). Cllrs Hesketh and Curtis declared an Other Registerable Interest in item 118.24, due to being on the Village Hall Committee and being the Parish Council representatives to the Village Hall. b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. Cllr Jones declared an interest in item 113.24(b)(v) due to David Woodhouse being a former colleague. c) Any applications for dispensation delivered to the Clerk prior to the meeting. None
110.24	MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10 DECEMBER 2024 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
111.24	PUBLIC PARTICIPATION SESSION No members of the public present.
112.24	REPORTS RECEIVED a) Police – written report NOTED b) Shropshire Council – County Councillor Steve Charmley not present and no report received. c) Clerk – written report considered and NOTED . d) Other Reports: Cllr Curtis reported on a SALC Oswestry Area Committee meeting, including discussion on Oswestry Post Office closure and Oswestry Place Plan.
113.24	FINANCE a) Income received - NOTED: Nationwide, interest 1-31 December 2024 (£105.70) b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: (i) Rosemary Wood, Clerk's net pay for December 2024 & backdated net pay Apr to Nov 2024 (£1,042.04) (ii) HMRC: income tax (£69.60), employer NICs (£49.56), employee's NICs (£5.53) (total: £124.69) (iii) Rosemary Wood, quarterly payment Oct to Dec 2024: mileage (£55.82), home work allowance (£41.04), office consumables (£17) (total £113.86) (iv) Graham Taylor Grounds Maintenance, grounds maintenance contract Oct to Dec 2024 (£1,065)

	<p>(incl VAT £177.50)</p> <p>(v) David Woodhouse, tree condition & amenity assessment report (£645)</p> <p>(vi) WI, grant award 2024/25 for screen (£125)(Chq No 18)</p> <p>c) Unity Bank Service Charge – NOTED that a service charge of £6 was deducted from the account for December 2024.</p> <p>d) Other income/invoices received after agenda sent out - none</p> <p>e) Quarterly finances (at 31 December 2024) – considered and RESOLVED to approve the following:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p>
114.24	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – none</p> <p>b) Planning Application notified by Shropshire Council for information only – the following was NOTED:</p> <p>Ref: 24/04762/CPE (validated 6 January 2025)</p> <p>Address: <u>1 Ledwith Drive</u>, West Felton SY11 4FH</p> <p>Proposal: Certificate of Lawfulness for existing extensions</p> <p>c) Planning Application comments submitted under delegated power – the following was NOTED:</p> <p>Ref: 24/04646/PMBPA (validated 9 Dec 2024)</p> <p>Address: <u>Henbarns Farm, Haughton</u>, West Felton</p> <p>Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the conversion of agricultural building to 1No dwellinghouse.</p> <p>Comment: The Parish Council has no objection in principle to the proposal of a Class Q barn conversion, but members do have concerns over the amount of amenity space and would have preferred to have seen a full planning application which would have included a red and blue line boundary.</p> <p>d) Planning Decisions notified by Shropshire Council – the following was NOTED:</p> <p>Ref: 24/03953/TPO (validated 14 October 2024)</p> <p>Address: <u>2 Courtlands</u>, Threadneedle Street, West Felton</p> <p>Proposal: Remove and replace 1no. Ash (T17) protected by the Shropshire Council (Land North and South of Woolston Road, West Felton) TPO 2012 (SC/00089/12)</p> <p>Decision: Grant Permission</p> <p>e) Planning correspondence or decisions received after agenda sent out – none</p>
115.24	<p>HIGHWAYS</p> <p>The following road closure was NOTED (as previously reported):</p> <p><u>Unnamed road Rednal Mill Rail Bridge, Queens Head</u> Start Date: 12 Feb 2025; End Date: 13 Feb 2025; Purpose: Road Closure - Detail examination of underbridge; Promoter: Network Rail Infrastructure Ltd; Enforcement pattern: 23.00 - 06.00hrs; Closure and diversion route: https://one.network/?tm=140996181</p>
116.24	<p>PARISH GROUNDS & ASSETS</p> <p>Grounds safety report – NOTED</p>
117.24	<p>PARISH PROJECTS/ISSUES</p> <p>a) Neighbourhood Plan – considered and agreed still in favour in principle of investigating further, but agreed to defer until the March meeting in view of political uncertainties.</p> <p>b) Puffin Crossing on Holyhead Road – considered and agreed that it was unlikely that the criteria would be met, but that concerns for pedestrian safety on Holyhead Road during closure and diversion of the A5 and the need for police support at those times should be discussed with the police, and the possibility of a crossing should be raised with Shropshire Council highways at a possible site visit for other highways issues.</p> <p>c) Conservation Area signs – Cllr Walker reported on a meeting with Shropshire Council, at which officers agreed in principle (subject to site visit and design approval), having advised that signs</p>

	<p>should go on a single post, that the location of the Holyhead Road signs was fine but consideration between the Parish Council and landowners was needed regarding the Woolston Road sign as there is no footpath. The Clerk was asked to liaise with Shropshire Council's suppliers regarding the sign design and costs.</p> <p>d) Tree Condition & Amenity Assessment report – RESOLVED to move the project forward with submission of the report to Shropshire Council.</p> <p>e) Flooding in West Felton – considered. The Clerk was asked to write to John Bellis of Shropshire Council drainage, to convey the Parish Council's concern that the work done to remedy the flooding on Ralph's Drive has moved the problem elsewhere.</p> <p>f) Community engagement – a written report by Cllr Ozagir was considered and it was agreed to move forward with the proposals.</p> <p>g) Punch Bowl Inn registration as Asset of Community Value – NOTED that the owner of the Punch Bowl Inn has requested that Shropshire Council review their decision to list the Punch Bowl as an Asset of Community Value, and that a review will now take place to be completed by 17 February 2025.</p>
118.24	<p>PARISH COUNCIL GRANTS 2025/26</p> <p>A grant application from the Village Hall for a mobile phone repeater to boost the mobile signal in the Village Hall was considered. A decision was deferred to the February meeting, pending further information about the proposal.</p> <p><i>Cllrs Hesketh and Curtis left the meeting before item 118.24, but returned at the request of members to answer queries on the application.</i></p>
119.24	<p>BUDGET AND PRECEPT 2025/26</p> <p>The draft budget as presented by the Clerk was considered. RESOLVED to approve and publish the agreed budget and to set the precept for 2025/26 at £22,119 being a £4,384 (24.72%) increase on the 2024/25 precept.</p>
120.24	<p>CO-OPTION</p> <p>It was NOTED that no applications have been received for co-option onto the Council.</p>
121.24	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 13 February 2025 at 7:30pm in West Felton CE Primary School.</p>

There being no further business, the Chairman closed the Meeting at 9:35pm.

Chairman's Signature *J Thornhill*

Dated *11 February 2025*