

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 10 November 2020 at 8pm remotely via Zoom video conferencing

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Curtis, Carole Coles, Chris Jones, Alison Ollier, Pat Mabe

ALSO PRESENT: County Councillor Steve Charmley

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| 62.20 | <p>APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs David Walker (work commitments), Kay Kynaston (IT connection difficulties), Roger Hampson (family caring responsibilities) Absent: Cllrs Ed Nicholas, Dianne Rowley</p> |
| 63.20 | <p>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.</p> |
| 64.20 | <p>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 OCTOBER 2020 It was RESOLVED to confirm the above minutes as a true record (subject to adding '(£40)' after the words 'plot CG8' in item 55.20(a)(iii) and replacing '(incl VAT £11.46)' in item 55.20(b)(ii) with '(incl VAT £5.73)' and the Chairman was instructed to sign them as such.</p> |
| 65.20 | <p>PUBLIC PARTICIPATION SESSION No members of the public attending.</p> |
| 66.20 | <p>REPORTS RECEIVED AND NOTED: a) Police – written report NOTED b) Shropshire Council – Cllr Charmley reported that he had continued to receive correspondence regarding Tedsmore Lakes and had held discussions with various members of the planning department at Shropshire Council. He also reported that he is in the process of arranging a meeting between West Felton Primary School and Shropshire Council. c) Clerk's Report – written report NOTED d) Other Reports – None</p> |
| 67.20 | <p>FINANCE a) Income received – NOTED: HMRC, VAT repayment 2019-20 (£2,411.16) (received 8 Oct) b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment: (i) Rosemary Wood, Clerk's net pay October 2020 (£611.52) (Chq Nos 1660/61) (ii) Graham Taylor, grounds maintenance 13 August 2020 to 12 November 2020 (£1,065) (incl VAT £177.50 (Chq No 1662) (iii) Shropshire Council, ROSPA annual inspection – payment put on hold as invoice still awaited c) Other income/invoices received after agenda sent out - None</p> |

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| 68.20 | <p>PLANNING MATTERS</p> <p>a) Comments submitted using Clerk’s delegated power regarding the following Planning Application notified by Shropshire Council were NOTED (see Appendix): Ref: 20/03319/FUL (validated 6 October 2020) Address: <u>Tedsmore Lakes</u>, Tedsmore, West Felton, Oswestry SY11 4HD Proposal: Formation of fishing pool (retrospective); siting of 2 lodges and 3 glamping pods for holiday let; erection of toilet/shower block; amendments to two vehicular accesses with formation of on-site vehicular tracks (part retrospective); installation of package treatment plant and the installation of solar panels (partly retrospective)</p> <p>b) The following Planning Applications notified by Shropshire Council were considered:</p> <p>(i) Ref: 20/04249/TPO (validated 23 October 2020) Address: <u>Tudor Cottage</u>, Oak Farm Lane, West Felton SY11 4JR Proposal: To fell 1no Norway Spruce protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012 It was RESOLVED to submit a representation that the Parish Council supports any recommendations of Shropshire Council’s arboriculturalist.</p> <p>(ii) Ref: 20/04519/TPO (validated 2 November 2020) Address: <u>Jaron</u>, The Cross, West Felton, Oswestry Proposal: Removal of a Sycamore Tree protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012 It was RESOLVED to submit a representation that the Parish Council supports any recommendations of Shropshire Council’s arboriculturalist.</p> <p>(iii) Ref: 20/04416/COU (validated 27 October 2020) Address: <u>The Court Nursing Home</u>, Threadneedle Street, West Felton, Oswestry SY11 4LE Proposal: Change of use and internal alterations from nursing home (Class C2) to single dwelling house with self-contained ‘granny annexe’ (Class C3) It was RESOLVED to submit a representation that the Parish Council supports the application, considering the proposed sympathetic restoration of the property to its former use as a family residence to be highly appropriate for the location.</p> <p>c) The following Planning Decisions notified by Shropshire Council were NOTED:</p> <p>(i) Ref: 20/02215/FUL (validated 9 June 2020) Address: <u>Rectory Coach House</u>, Threadneedle Street, West Felton SY11 4LE Proposal: Proposed rear first floor extension and erection of freestanding timber carport Decision: Grant Permission</p> <p>(ii) Ref: 20/01396/FUL (validated 6 April 2020) Address: <u>Manor House Farm</u>, Old Rectory Gardens, West Felton SY11 4LE Proposal: Formation of field access Decision: Grant permission</p> <p>d) Planning correspondence or decisions received after agenda sent out - None</p> |
| 69.20 | <p>HIGHWAYS</p> <p>Road Closures NOTED: Shropshire Council are to carry out resurfacing works from 11 to 13 November 2020 (09:30-16:00) on the Wootton to Queens Head A5 Urban Section, with a road closure and diversion route.</p> |
| 70.20 | <p>POLICIES & PROCEDURES</p> <p>a) Action Plan – RESOLVED to agree and approve b) Publication Scheme – RESOLVED to agree no amendments required c) Clerk’s annual appraisal – arrangements for appraisal in December agreed</p> |
| 71.20 | <p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance reports – monthly grounds maintenance and playing field inspection reports considered and NOTED b) Repairs to play equipment, hedge/fences – recommendations from grounds maintenance contractor and quotes for repairs at burial ground and playing field were considered. RESOLVED to proceed with remarking of football pitch (£50 plus VAT), repairs to playing field right side hedge</p> |

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| | <p>(£85 plus VAT), new timber with steel leg upright and support post on log walk (£284 plus VAT), repair to two sections of hedge/fence at burial ground (£58 plus VAT and £208 plus VAT).</p> <p>c) ROSPA annual inspection report – considered and RESOLVED to ask grounds maintenance contractor to check/tighten/replace as appropriate all nuts/bolts etc referred to in report.</p> <p>d) Bus shelter cleaning – quote considered and RESOLVED to obtain a second quote.</p> <p>e) Dog fouling – agreed to begin initial steps as set out in the Action Plan, to be coordinated by Clerk.</p> |
| 72.20 | <p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held remotely on Tuesday 12 January 2020 at 8pm.</p> |

There being no further business, the Chairman closed the Meeting at 9:10pm.

Chairman's Signature *M K Hesketh*

Dated *12 January 2021*