

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr John Thornhill

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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2 April 2025

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 8 APRIL 2025** at West Felton CE Primary School and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

Clerk to the Parish Council

## AGENDA

1.25	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
2.25	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.
3.25	<b>MINUTES OF PARISH COUNCIL 11 MARCH 2025 MEETING</b> To resolve that the minutes of a meeting of the parish council held on 11 March are a correct record.
4.25	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
5.25	<b>TO RECEIVE AND NOTE REPORTS</b> a) Police b) Shropshire Council elected councillor c) Clerk d) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
6.25	<b>FINANCE</b> a) <b>Income received</b> - to note: (i) Nationwide, interest 1-March 2025 (£103.62) (ii) HMRC, VAT refund Sept 2024 to Feb 2025 (£419.60) (iii) Hordley Parish Council, use of scanner/ink/copier paper Apr 2024 to Mar 2025 (£20) b) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay for March 2025 (£825.45) (ii) HMRC: income tax (£14.20), employer NICs (£11.27)(total: £25.47) (iii) Rosemary Wood, Clerk's quarterly payment Jan-Mar 2025 (mileage £53.60, office consumables £10.92, home working allowance £41.04) (total £105.56) (incl £0.97 VAT) (iv) Graham Taylor, grounds maintenance contract Jan to Mar 2025 (£1,065) (incl VAT £177.50) (v) Graham Taylor Grounds Maintenance, play equipment inspection report 2024/25 (£216) (incl VAT £36) (vi) SLCC, Clerk's membership (£136.80) c) <b>Unity Bank Service Charge</b> – to note service charge of £6 deducted from account for March 2025. d) <b>Other income/invoices received after agenda sent out</b>

	<p>e) <b>Year End accounts</b> (as at 31 March 2025) – to consider and approve the following:</p> <ul style="list-style-type: none"> <li>(i) Receipts and Payments</li> <li>(ii) Budget Report</li> <li>(iii) Bank Reconciliation</li> <li>(iv) Reserves Statement</li> </ul>
7.25	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Applications notified by Shropshire Council</b> – to consider the following:  <b>Ref:</b> 25/01096/VAR (validated 28 March 2025)  <b>Address:</b> <u>Holiday Let Units At Former Racing Stables, Tedsmore Hall, Tedsmore, West Felton</u>  <b>Proposal:</b> Variation of condition 2 attached to planning permission 21/00702/VAR dated 14.09.20216</p> <p>b) <b>Planning Decisions notified by Shropshire Council</b> – to note the following decision:  <b>Ref:</b> 25/00213/OHL (validated: 21/01/2025)  <b>Address:</b> West Felton - Rednal, Shropshire  <b>Proposal:</b> Rebuild of an existing 11kv overhead line (Circuit ref MW92702 West Felton - Rednal - Line refs L522, L9652 &amp; L9658)  <b>Decision:</b> No Objection OHL/Circular Notification</p> <p>c) <b>Planning correspondence or decisions received after agenda sent out</b> – to note</p>
8.25	<p><b>CONSULTATIONS</b></p> <p><b>Green GEN Cymru Vyrnwy Frankton project</b> – to further consider a response to the second consultation</p>
9.25	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds maintenance and safety reports</b> – to consider and note</p> <p>b) <b>Annual ROSPA inspection and report</b> – to consider whether to have the annual ROSPA inspection carried out by Shropshire Council at a cost of £100 plus VAT.</p>
10.25	<p><b>PARISH PROJECTS/ISSUES</b></p> <p>a) <b>Asset of Community Value ('ACV')</b> – to note that the listing review of the Punch Bowl as an ACV concluded on 17 March 2025 with a decision that the Punch Bowl should be included on the list of assets of community value.</p> <p>b) <b>Flooding near Tedsmore Road junction</b> – to consider correspondence from Shropshire Council advising that their CCTV survey of the Holyhead Road drains were unable to find any defects in the pipework.</p>
11.25	<p><b>POLICIES &amp; PROCEDURES</b></p> <p><b>Defibrillator logs</b> – to review completed logs for 2024/25</p>
12.25	<p><b>NEXT MEETING</b></p> <p>To note the date, time and location of the Annual Meeting of the Parish Council, to be held on Tuesday 13 May 2025 at 7:30pm in West Felton CE Primary School.</p>
13.25	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p>To resolve that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information:</p> <p>To consider correspondence in connection with the possible purchase of a piece of land.</p>