

WEST FELTON PARISH COUNCIL

Chairman: Cllr John Thornhill

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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8 January 2025

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a **meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 14 JANUARY 2025** at West Felton CE Primary School and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

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| 108.24 | TO RECEIVE APOLOGIES FOR ABSENCE |
| 109.24 | INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. c) To consider any applications for dispensation delivered to the Clerk prior to the meeting. |
| 110.24 | MINUTES OF PARISH COUNCIL 10 DECEMBER 2024 MEETING To resolve that the minutes of a meeting of the parish council held on 10 December 2024 are a correct record. |
| 111.24 | PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman). |
| 112.24 | TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council |
| 113.24 | FINANCE a) Income received - to note: Nationwide, interest 1-31 December 2024 (£105.70) b) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay for December 2024 & backdated net pay Apr to Nov 2024 (£1,042.04) (ii) HMRC: income tax (£69.60), employer NICs (£49.56), employee's NICs (£5.53) (total: £124.69) (iii) Rosemary Wood, quarterly payment Oct to Dec 2024: mileage (£55.82), home work allowance (£41.04), office consumables (£17) (total £113.86) (iv) Graham Taylor Grounds Maintenance, grounds maintenance contract Oct to Dec 2024 (£1,065 (incl VAT £177.50) (v) David Woodhouse, tree condition & amenity assessment report (£645) (vi) WI, grant award 2024/25 for screen (£125) c) Unity Bank Service Charge – to note service charge of £6 deducted from account for December 2024. |

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| | <p>d) Other income/invoices received after agenda sent out</p> <p>e) Quarterly finances (at 31 December 2024) – to consider and approve the following:</p> <ul style="list-style-type: none"> (i) Receipts and Payments (ii) Budget Report (iii) Bank Reconciliation (iv) Reserves Statement |
| 114.24 | <p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – none</p> <p>b) Planning Application notified by Shropshire Council for information only – to note: Ref: 24/04762/CPE (validated 6 January 2025) Address: 1 Ledwith Drive, West Felton SY11 4FH Proposal: Certificate of Lawfulness for existing extensions</p> <p>c) Planning Application comments submitted under delegated power – to note the following: Ref: 24/04646/PMBPA (validated 9 Dec 2024) Address: Henbarns Farm, Haughton, West Felton Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the conversion of agricultural building to 1No dwellinghouse. Comment: The Parish Council has no objection in principle to the proposal of a Class Q barn conversion, but members do have concerns over the amount of amenity space and would have preferred to have seen a full planning application which would have included a red and blue line boundary.</p> <p>d) Planning Decisions notified by Shropshire Council – to note the following: Ref: 24/03953/TPO (validated 14 October 2024) Address: 2 Courtlands, Threadneedle Street, West Felton Proposal: Remove and replace 1no. Ash (T17) protected by the Shropshire Council (Land North and South of Woolston Road, West Felton) TPO 2012 (SC/00089/12) Decision: Grant Permission</p> <p>e) Planning correspondence or decisions received after agenda sent out – to note</p> |
| 115.24 | <p>HIGHWAYS</p> <p>To note the following road closure (as previously reported): <u>Unnamed road Rednal Mill Rail Bridge, Queens Head</u> Start Date: 12 Feb 2025; End Date: 13 Feb 2025; Purpose: Road Closure - Detail examination of underbridge; Promoter: Network Rail Infrastructure Ltd; Enforcement pattern: 23.00 - 06.00hrs; Closure and diversion route: https://one.network/?tm=140996181</p> |
| 116.24 | <p>PARISH GROUNDS & ASSETS</p> <p>Grounds safety report – to consider and note</p> |
| 117.24 | <p>PARISH PROJECTS/ISSUES</p> <p>a) Neighbourhood Plan – to consider moving forward with a Neighbourhood Plan.</p> <p>b) Puffin Crossing on Holyhead Road – to consider the need for a Puffin Crossing on Holyhead Road, and financing options.</p> <p>c) Conservation Area signs – to consider and agree appropriate steps to take following a meeting with Shropshire Council to discuss proposed signage.</p> <p>d) Tree Condition & Amenity Assessment report – to consider</p> <p>e) Flooding in West Felton - to consider the problem, possible causes and how the Council can best assist residents affected.</p> <p>f) Community engagement – to consider a written report by Cllr Ozagir</p> <p>g) Punch Bowl Inn registration as Asset of Community Value – to note that the owner of the Punch Bowl Inn has requested that Shropshire Council review their decision to list the Punch Bowl as an Asset of Community Value, and that a review will now take place to be completed by 17 February 2025.</p> |
| 118.24 | <p>PARISH COUNCIL GRANTS 2025/26</p> <p>To consider applications for grants from community groups.</p> |

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| 119.24 | BUDGET AND PRECEPT 2025/26 To approve the budget and set the precept for 2025/26. |
| 120.24 | CO-OPTION To note that no applications have been received for co-option onto the Council. |
| 121.24 | NEXT MEETING To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 13 February 2025 at 7:30pm in West Felton CE Primary School. |