

WEST FELTON PARISH COUNCIL

Chairman: Cllr John Thornhill

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Tel: 01939 262881 westfeltonpc@gmail.com

5 June 2024

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a **meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 11 JUNE 2024** at West Felton CE Primary School and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

33.24	TO RECEIVE APOLOGIES FOR ABSENCE
34.24	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.
35.24	MINUTES OF PARISH COUNCIL 14 MAY 2024 MEETING To resolve that the minutes of a meeting of the parish council held on 14 May 2024 are a correct record.
36.24	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
37.24	TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
38.24	FINANCE a) Income received - to note: Nationwide, interest 1-31 May (£196.19) b) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay May 2024 (£802.36) (ii) HMRC, income tax (£2.60), employer NICs (£6.48) (total: £9.08) c) Other income/invoices received after agenda sent out d) Payment for use of school meeting facilities – to consider e) Pension for Clerk – to consider
39.24	PLANNING MATTERS a) Planning Applications notified by Shropshire Council – to consider the following: Ref: 24/1737/LBC (validated 2 May 2024) Address: Goose Cottage, Sandford, West Felton Proposal: The works require repair to the timber frame part of the cottage and some structural

	<p>repairs to the gable end from subsidence</p> <p>b) Planning Decisions notified by Shropshire Council – to note the following:</p> <p>(i) Ref: 24/01041/FUL (validated 14 March 2024) Address: <u>Manor House Farm</u>, Old Rectory Gardens, West Felton, Oswestry Proposal: Proposed internal alterations and formation of new openings in external wall to an existing Garden Studio (not listed) in the grounds of a listed building. Decision: Grant Permission</p> <p>(ii) Ref: 24/01042/LBC (validated 14 March 2024) Address: <u>Manor House Farm</u>, Old Rectory Gardens, West Felton, Oswestry Proposal: Proposed internal alterations and formation of new openings in external wall to an existing Garden Studio (not listed) in the grounds of a listed building. Decision: Grant Permission</p> <p>c) Planning correspondence or decisions received after agenda sent out – to note</p>
40.24	<p>HIGHWAYS</p> <p>To note the following road closure: West Felton –various roads Start Date: 14 July 2024; End Date: 14 July 2024; Purpose: West Felton Carnival; Enforcement pattern: 12:00 to 15:00; Closure and diversion route: https://one.network/?tm=138886596</p>
41.24	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds safety and maintenance reports – to consider and note</p> <p>b) ‘Letters to Heaven Post Box’ – to consider a request from a resident to install a ‘letters to heaven post box’ at the burial ground</p> <p>c) Bin at Fox Lane bus shelter – to consider quote from Shropshire Council</p>
42.24	<p>PARISH PROJECTS/ISSUES</p> <p>a) Freedom Fibre’s Freedom Fund – to consider a grant application</p> <p>b) Atlas Tower Group – to consider a response to communications regarding proposed improvements to mobile phone coverage</p> <p>c) TPOs – to consider comments from arboriculturalist following site meeting and agree any further action</p>
43.24	<p>POLICIES & PROCEDURES</p> <p>To review the following:</p> <p>a) GDPR: Privacy Policy, Privacy Notice (basic and detailed), Personal Data Management & Audit Log</p> <p>b) Action Plan</p> <p>c) West Felton defibrillator log 2023/24</p>
44.24	<p>NEXT MEETING</p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 9 July 2024 at 7:30pm in West Felton CE Primary School.</p>